



## COMPLAINT WITHDRAWAL FORM

PROTECTED once complete

### Complainants: complete this form if you want to withdraw your human rights complaint(s) with the Commission.

Once we have received this form and reviewed it, we will send a withdrawal letter to you and/or your representative as well as the organization/person that you are complaining about. In addition, we will close your file and no further action will be taken.

### General Instructions

- Complete this form and return it to the Commission.
- Please make sure that you save this form to your desktop as it will not save automatically or be automatically submitted to the Commission.
- Once the form is completed, please email it as an attachment to [complaint.plainte@chrc-ccdp.gc.ca](mailto:complaint.plainte@chrc-ccdp.gc.ca).
- If you have any questions you may contact us at the email address noted above. Please make sure to provide your name and complaint file number.
- You may also print your form and send it by mail to 344 Slater Street, Ottawa, ON K1A 1A1 or fax it to 613-996-9661.
- Keep a copy of your withdrawal form and all of your documents.

### Information about your complaint:

Name of the person withdrawing complaint:

Complaint File Number (if there is more than one file, please list all files):

Name of the Respondent:

I am withdrawing my complaint because:

- I have settled/resolved my complaint with the Respondent(s)
- I do not want to proceed any further with my complaint



Canadian  
human rights  
commission

Commission  
canadienne des  
droits de la personne

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- I understand that by withdrawing my complaint(s), I will not be able to reactivate it/them or submit a new complaint on the same matters at any time in the future.
- I consent to the Canadian Human Rights Commission processing my request to withdraw this complaint and understand that a letter of withdrawal will be sent to all parties. I understand that the Commission may send one email to all parties where available.
- Check this box to represent your signature if you are submitting this form electronically.**

\_\_\_\_\_  
Signature of the Complainant

\_\_\_\_\_  
Date (DD/MM/YYYY)

\_\_\_\_\_  
Print Name